

# COMPLIANCE & SUPPORT SERVICES

## Project Listing

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### VDOT NOVA GEC MEGA PROJECTS PROGRAM MANAGEMENT

This \$1.4B project was for the construction of 14 miles of new HOT lanes on I-495. BREE's scope of work for this project was to provide technical consulting and compliance support to the VDOTGEC Team. BREE conducted compliance reviews to ensure that federal and state labor regulations were being observed throughout the performance of the work, and that records were being properly prepared to document the results. These



Photo Credit: Virginia DOT

reviews included but were not limited to certified payroll, Davis Bacon interviews, and EEO policies. BREE also monitored the performance of DBE/SWaMs once on-site in order to assist them in meeting the technical and schedule requirements of the project. Further, BREE provided assistance in evaluating design-build plans and quantity take-off.

**LOCATION** Alexandria, VA

**OWNER** Virginia Department of Transportation

**CLIENT** ATCS, CH2M Hill Joint Venture

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### NCDOT PROFESSIONAL SERVICES PROGRAM

BREE was a professional consultant for NC Department of Transportation (NCDOT) Contractual Services Unit in the administration of NCDOT's Contractor Opportunity Program. BREE provided professional services to NCDOT to facilitate and strengthen the development and expansion of DBE certified firms by addressing the needs of minority, women, and disadvantaged owned firms. The scope of work included the development and maintenance of programs, facilitating effective communication with customers, designing and implementing efficient processes, pre-employment and prequalification checks (that included on-site visits, job site visits, and reference checks), the development of project-specific minority participation goals, designing new programs, the implementation of new programs, goal compliance activities/tasks, and program management assistance on an as-needed basis for NCDOT. BREE also provided technical assistance and training to DBE certified firms such as: management services that included coaching, business assessments, business plan development, responding to claims, managing staff in the field, and reviewing financial records.

**LOCATION** Statewide

**CLIENT** Summit Consulting

**OWNER** North Carolina Department of Transportation

*Contact us for a copy of our complete capabilities statement, inclusive of the many projects BREE & Associates, Inc. has participated on and the respective services provided: Robert Lancaster, [bree@breeassociates.com](mailto:bree@breeassociates.com)*

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### 11TH STREET BRIDGES REPLACEMENT PROJECT SUPPORT SERVICES

BREE provided DBE Field Support and Project Close-Out Services on the 11<sup>th</sup> Street Bridge Project. This included field and office support advisory services for the Contractor's Disadvantaged Business Enterprise (DBE) subcontractors and to assisted HNTB in the project close-out. This was achieved by BREE's personnel working with HNTB field and office personnel, attending weekly Contractor QA/QC meetings, and performing field assessments. The purpose of the project was to facilitate growth and development of DBE



Photo Credit: District DOT

firms, so they are successful on this project as well as future work opportunities. Daily Field Inspection Reports documented the Contractor's DBE subcontractors operations, manpower, and equipment associated with the scope of work. Weekly Summary Reports were provided by DBE subcontractors as well as report updates regarding the project close-out.

**LOCATION** Alexandria, VA

**OWNER** Virginia Department of Transportation

**CLIENT** ATCS, CH2M Hill Joint Venture

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### VDOT BUSINESS OPPORTUNITY WORKFORCE DEVELOPMENT (BOWD)

BREE provided technical assistance and training to certified DBE firms. BREE was committed to ensuring that VDOT successfully attained its goals in developing strategies in order to increase the DBE skills that are essential to effectively manage a competitive business, and for increased participation in VDOT work. Our services included but were not limited to computerized accounting/finances; job cost accounting system; estimating, bidding, and proposal preparation; construction management project/technical assistance; marketing; technical/technology assistance, and cost benefit analysis/business planning. BREE provided a cost estimating seminar for small DBE's at a VDOT quarterly meeting as well as provided various levels of Quick-Books training to small DBE's giving them an understanding of the importance of job costing and tracking expenses. Furthermore, BREE also developed a separate cost estimating workshop for truckers because their cost structure is different than typical construction trades.

**LOCATION** Virginia—Statewide

**CLIENT** Virginia Department of Transportation

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